

OTTUMWA WATER WORKS BOARD MEETING

Ottumwa Water Works Board of Trustees met Tuesday, December 21, 2021 at 4:00 p.m. Those present were Trustees Manson, Caviness, Wilson, Hoffman and Fisher. Caviness moved, seconded by Wilson to approve the Agenda. All ayes. Caviness moved, seconded by Hoffman to approve the minutes of the regular Board meeting held November 16, 2021. All ayes. Caviness moved, seconded by Wilson to approve Water Works bills in the amount of \$1,662,311.16 (which includes the sewer & garbage transfer to City of Ottumwa and payroll liabilities) for the month of November 2021. All ayes. Caviness moved, seconded by Hoffman to approve the Financial and Operations report with revenues of \$733,896.65 and expenses of \$973,726.39 for the month of November 2021. All ayes. Wilson moved, seconded by Caviness to approve pay request No. 10 in the amount of \$39,769.85 to K.M. King, Inc. for the Water Main Replacements – Roemer Ave, S. Adams Ave., Russell St. Et Al Streets. All ayes. Caviness moved, seconded by Hoffman to approve Resolution No. 6 – 2021 adopting the Ottumwa Water Works Cafeteria Plan for 2022. All ayes. Caviness moved, seconded by Hoffman to approve pay request No. 15 in the amount of \$380,826.41 to Tricon General Construction, Inc. for Lime Residuals Improvement project. All ayes. Caviness moved, seconded by Wilson to approve pay request No. 2 in the amount of \$42,291.31 to K.M. King, Inc. for the Water Main replacements – N. Court and Gara Streets. All ayes. Chairperson Manson opened the Public Hearing at 4:17 p.m. on the Albany St. Transmission Main Project. After receiving no written or oral comment. Hoffman moved, seconded by Wilson to close public hearing. All ayes. Caviness moved, seconded by Wilson to approve Resolution No. 7 – 2021 approving the plans specifications, form of contract and estimated cost for the Albany St. Transmission Main Project. All ayes. General Manager, Michael P. Heffernan read the Bid report for the Albany St. Transmission Main Project. Hoffman moved, seconded by Wilson to approve the bid from K. M. King, Inc., Burlington Iowa for the Albany St. Transmission Main Project in the amount of \$935,140 and authorize the General Manager to sign contract documents. All ayes. Caviness moved, seconded by Hoffman to approve going into closed session at 4:45 p.m. for Production Manager Evaluation. All ayes. Wilson moved, seconded by Caviness to return to open session at 5:03 p.m. All ayes. Hoffman moved, seconded by Wilson to approve promoting Production Manager Tim Albert to General Manager effective January 1, 2022. Board Attorney Ryan Mitchell will draft a formal contract for Tim Albert to sign later. All ayes. Hoffman moved, seconded by Wilson that the meeting be adjourned. All ayes. Adjournment was at 5:20 p.m. Bills paid for November 2021 are listed below.