

OTTUMWA WATER & HYDRO

Board Meeting Tentative Agenda

November 21, 2023

A regular meeting of the Board of Trustees of the Ottumwa Water Works will be held on Tuesday, November 21, 2023 at 4:00 p.m. at Bridgeview Center, 102 Church Street, Ottumwa, Iowa.

1. **Open meeting** at 4:00 p.m.
2. **Approval of the Agenda**
Recommendation - Approve the Agenda
3. **General Manager's Compensation**
 - A. **Recommendation**- motion to enter closed session in accordance with the Iowa Code Section 21.5(1)(i). (“To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”) for the purpose of discussing the General Manager’s performance goals that are tied to his evaluation.
 - B. **Recommendation** - Return to open session to Set General Manager’s Compensation for 2024.
4. **Public Comment** - (Maximum 3 minutes each)
5. **City Update / Report**
6. **Minutes from regular Board meeting held October 17, 2023.**
Recommendation – Approve the minutes from regular Board meeting held October 17, 2023.
7. **Water Works Bills for the month ending October 31, 2023**
Recommendation – Approve the Water Works bills for the month ending October 31, 2023.
8. **Financial Statements for the month of October 2023**
Recommendation – Approve the financial statements for the month of October 2023.
9. **2024 Proposed Budget**
 - A. **Open Public Hearing**
 - B. **Close Public Hearing**
 - C. **Recommendation**- Approve Resolution No. 2 – 2023 adopting the budget for the calendar year ending December 31, 2024.

10. **Water Main Replacements for N. Court and Gara Streets**
Recommendation- Approve pay request No. 16 in the amount of \$79,473.20 to K.M. King, Inc.

11. **RFP Project Management Services**
 - A. **Remove RFP Project Management Services from the table.**
 - B. **Recommendation**- Award the RFD Project Management Services to French-Reneker Associates, Inc.

12. **Engineering Agreement Amendment No.1 French-Reneker Associates**
Recommendation- Approve Amendment No. 1 to decrease the amount by \$21,810 from the original amount of \$33,700 to \$11,890 for the existing 6-inch water main on East 2nd Street (North Union Street to Vine Street).

13. **Engineering / Professional Services Agreement**
Recommendation - Approve Professional Services Agreement with French-Reneker Associates for design, bidding, and services during construction for the Wapello Street Water Main Replacement in the amount of \$44,000.

14. **Albany Street Transmission Main Project**
Recommendation - Approve pay request No. 9 in the amount of \$xx, xxx to K.M. King, Inc. for the Albany Street Transmission Main project.

15. **General Manager's Report**

16. **Department Head's Reports**

17. **Adjourn meeting**