

OTTUMWA WATER WORKS BOARD MEETING

Ottumwa Water Works Board of Trustees met Tuesday, November 21, 2023, at 4:00 p.m. held at Bridgeview. Those present were Trustees Manson, Caviness, Wilson, Hoffman, and Fisher. Also in attendance were Board Attorney Ryan Mitchell. Wilson moved, seconded by Caviness to approve a recommendation to move item 3, General Manager's Compensation, to the end of the meeting due to personnel matters and add item 15, Lime Residuals pay estimate to the agenda. All ayes. Caviness moved, seconded by Fisher to approve the minutes of the regular Board meeting held October 17, 2023. All ayes. Caviness moved, seconded by Fisher to approve Water Works bills in the amount of \$1,337,386.61 (which includes the sewer & garbage transfer to City of Ottumwa and payroll liabilities) for the month of October 2023. All ayes. Fisher moved, seconded by Wilson to approve the Financial and Operations report with revenues of \$808,918.04 and expenses of \$547,431.38 for the month of October 2023. All ayes. Chairperson Manson opened the Public Hearing at 4:10 p.m. on the 2024 proposed budget. After no written or oral comments, Hoffman moved, seconded by Wilson to close the public hearing at 4:14 p.m. Caviness moved, seconded by Hoffman to approve Resolution No. 2-2023 adopting the budget for the calendar year ending December 31, 2024. All ayes. Wilson moved, seconded by Caviness to approve pay request No. 16 in the amount of \$79,473.20 to K.M. King, Inc. for the Water Main Replacements – N. Court and Gara Streets. All ayes. Wilson moved, seconded by Caviness to remove the RFP Project Management Services from the table after additional information was provided for the project. All ayes. After presenting Statements of Qualifications General Manager, Tim Albert made recommendation awarding it to French-Reneker-Associates, Inc. Caviness moved, seconded by Wilson to approve the RFP Project Management Services to French-Reneker Associates, Inc. All ayes. Caviness moved, seconded by Fisher to approve the Engineering Agreement Amendment No. 1 with French-Renker Associates, Inc. to decrease the amount by \$21,810 from the original amount of \$33,700 to \$11,890 for the existing 6-inch water main on East 2nd Street (North Union Street to Vine Street). All ayes. Caviness moved, seconded by Wilson to approve Professional Services Agreement with French-Reneker Associates, Inc for design, bidding, and services during construction for the Wapello Street Water Main Replacement in the amount of \$44,000. All ayes. Caviness moved, seconded by Wilson to approve pay request No. 22 in the amount of \$71,556.77 to Tricon General Construction Inc. for the Lime Residuals Improvements Project. All ayes. Wilson moved, seconded by Hoffman to go into closed session at 4:35 p.m. in accordance with the Iowa Code Section 21.5 (1)(i). ("To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.") for the purpose of discussing the General Manger's performance goals that are tied to his evaluation. All ayes. Hoffman moved, seconded by Caviness to go out of closed session at 4:59 p.m. All ayes. After returning, Hoffman moved, seconded by Caviness to approve a salary increase of 5% for the General Manager starting January 2024. All ayes. Caviness moved, seconded by Wilson that the meeting be adjourned. All ayes. Adjournment was at 5:04 p.m. Bills paid for October 2023 are listed below.