

# OTTUMWA WATER & HYDRO

## Board Meeting Tentative Agenda

December 17, 2024

A regular meeting of the Board of Trustees of the Ottumwa Water Works will be held on Tuesday, December 17, 2024 at 4:00 p.m. at the office of the Ottumwa Water Works, 230 Turner Drive, Ottumwa, Iowa.

1. **Open meeting** at 4:00 p.m.
2. **Approval of the Agenda**  
**Recommendation** - Approve the Agenda
3. **Public Comment** (Maximum 3 minutes each)
4. **City Update / Report**
5. **Minutes from regular Board meeting held November 19, 2024.**  
**Recommendation** – Approve the minutes from regular Board meeting held November 19, 2024.
6. **Water Works Bills for the month ending November 30, 2024**  
**Recommendation** – Approve the Water Works bills for the month ending November 30, 2024.
7. **Financial Statements for the month of November 2024**  
**Recommendation** – Approve the financial statements for the month of November 2024.
8. **Water Main Replacements for 4<sup>th</sup>, 5<sup>th</sup>, and Cass Streets**
  - A. **Recommendation**- Approve pay request No. 5 in the amount of \$73,169.31 to Cornerstone Excavating, Inc.
  - B. **Recommendation**- Approve Declaration of Completion – This will start the warranty period.
9. **Non-Union Employees Compensation 2025**  
**Recommendation** – Approve annual increase of 3% to non-union pay scale for 2025.
10. **Ottumwa Water Works Cafeteria Plan**  
**Recommendation** – Approve Resolution No. 6 – 2024 adopting the Ottumwa Water Works Cafeteria Plan for 2025.

11. **Engineering / Professional Services Agreements**  
**Recommendation** - Approve Engineering Services Agreement with French-Reneker- Inc. for design and services during construction for Grace St, Minneopa Ave, Allison Ave and Casca Blanca Lane in the amount of \$44,000 and authorize the General Manager to sign the agreement.
  
12. **FERC Repair Plan and Schedule**  
**Recommendation**- Approve Plan and Schedule to submit to FERC
  
13. **General Manager's Report**
  
14. **Department Head's Reports**
  
15. **Adjourn meeting**